

October 27, 2000

## NOTICE TO THE LMTAC COMMUNICATIONS SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Communications Sub-Committee to be held on **Wednesday, November 1, 2000 from 9:30 - 11:30 a.m. in the 6th floor Conference Room**, GVRD Offices, 4330 Kingsway, Burnaby, B.C.

### AGENDA (\*Attachments included)

	PAGE	TIME
<b>1. ADOPTION OF THE AGENDA</b>		
<b>1.1 November 1, 2000 Communications Sub-Committee Agenda</b> <i>Recommendation:</i> That the Agenda for Communications Sub-Committee scheduled for November 1, 2000 be adopted as circulated.		
<b>2. ADOPTION OF THE MINUTES</b>		
<b>2.1 October 4, 2000 Communications Sub-Committee Minutes*</b> <i>Recommendation:</i> That the Minutes of the above Meeting be adopted as circulated.	<b>3</b>	
<b>3. DELEGATIONS</b> Provincial Communications and Consultation Update by Ellen Frisch, Consultation Manager		20 min.
<b>4. REPORTS</b>		
<b>4.1 Status Report on Outstanding Communications Plan 2000 Priorities*</b> <i>Recommendation from Staff:</i> That the Communications Sub-Committee review the updated <i>Status Report – LMTAC Communications Plan 2000</i>		10 min
<b>4.2 Communications Plan and Budget 2001*</b> <i>Recommendation from Staff:</i> That the CSC review the attached draft LMTAC Communications Plan 2001, brainstorm communications projects and identify communications projects and a budget for 2001.		60 min

**5. OTHER BUSINESS**

**5.1 Verbal Status Report on Opinion Leaders Dinners Proposal** 5 min

**5.2 Change to First Nations Media Monitor Service\*** 5 min

*Recommendation from Staff:*

That the Communications Sub-Committee consider the usefulness of the service and decide whether to continue or cease the service.

**6. INFORMATION\***

**6.1** Quotation for 2001 web improvements

**6.2** Quotation for In Studio and In the Community Public Forums

**6.3** October Statistical Summary: LMTAC Web Site

**6.4** Deadlines for Agenda Production

**6.5** Honorarium and Expense Form

**7. ADJOURNMENT – Next Meeting: December 6, 2000.**