

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
COMMUNICATIONS SUBCOMMITTEE
REGULAR MEETING**

May 17, 2000

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Communications Subcommittee** held at 12:00 p.m. on Wednesday, May 17, 2000, in the 6th floor Conference Room, 4330 Kingsway, Burnaby, BC.

ATTENDANCE	
JURISDICTION	TAC REPRESENTATIVE
City of White Rock	Councillor James Coleridge (Chair)
Village of Lions Bay	Councillor Peter Stevenson
City of Port Moody	Councillor Meghan Lahti (arrived 12:12 p.m.)
City of Surrey	Councillor Jeanne Eddington
LMTAC STAFF	
David Didluck	LMTAC Executive Director
Kirstie Pirie	LMTAC Coordinator
Carrie Peacock	Recording Secretary, Raincoast Ventures
GUEST	
Sandra Kilmartin	BC Team South

Call to Order

Chair Coleridge called the meeting to order at 12:00 p.m.

1. Approval of Agenda

It was MOVED and SECONDED

THAT the Agenda for the Regular Meeting of the LMTAC Communications Subcommittee scheduled May 17, 2000 be approved with the following additions to the Other Business portion of the Agenda:

- 5.1 Communication Subcommittee Meeting Time; and
- 5.2 Media Clippings.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Minutes of Communications Subcommittee Meeting dated April 19, 2000

It was MOVED and SECONDED

THAT the minutes of the Regular Meeting of the LMTAC Communications Subcommittee held April 19, 2000 be adopted as circulated with an amendment such that section b) of the motion at the top of page 3 be omitted.

CARRIED UNANIMOUSLY

Agenda Varied

The order of the Agenda was varied at the meeting to consider Item 3.2 prior to Item 3.1.

3. Key Issues Discussion

3.2 LMTAC Web Site

3.2.1 Web Site Status

Email messages dated May 4, 8 and 10, 2000, sent between David Didluck, Ian Dicken and Delia Laglagaron, regarding "Status of the GVRD Internet Site".

12:12 p.m.

Councillor Meghan Lahti arrived at the meeting.

David Didluck, Executive Director commented regarding the LMTAC's current web site and reviewed a previous motion by the Communications Sub-Committee regarding alternatives in this regard. The Sub-Committee discussed LMTAC's web site, and reviewed GVRD's policy relative to web site maintenance. Quotes received from external contractors to accommodate LMTAC's web site requirements were reviewed.

It was MOVED (Eddington) and SECONDED (Stevenson)

That the LMTAC Communications Sub-Committee request staff to examine and compare the maintenance, registration and hosting components of the following web site options and provide information relative to anticipated costs and feasibility:

- a) remaining with GVRD's system and utilizing GVRD's in-house consultants to provide on-going web site maintenance;
- b) remaining with GVRD's system and retaining an external contractor to work with LMTAC staff to provide web site uploads through GVRD's system; and
- c) establishing and maintaining an independent web site through an external contractor.

CARRIED UNANIMOUSLY

3.2.2 Establish Web Site Maintenance Protocol

Document titled "LMTAC Web Site Maintenance Protocol – Draft".

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee recommend the LMTAC Executive Committee approve the LMTAC Web Site Maintenance Protocol with an amendment to insert the word 'Approved' at the beginning of the sixth bulleted item in the 'Staff Maintenance' column.

CARRIED UNANIMOUSLY

3.1 BC South Communications Update

Document dated April 25, 2000, labeled "Without Prejudice – Draft for Discussion", titled "Understanding Public Events Associated with the Treaty Process".

Sandra Kilmartin, BC Team South provided comments regarding public consultation, and discussed an informative treaty-related cable television series that LMTAC may be invited to participate in. It was requested that LMTAC receive at least two weeks advance notice of public treaty-related meetings, or a telephone call regarding the meeting when advance notice is not possible.

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee request the provincial government to provide LMTAC with pertinent information relative to BCALC referrals, to be subsequently forwarded in confidence to the appropriate LMTAC representative.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

That the verbal report by Sandra Kilmartin, BC Team South be received.

CARRIED UNANIMOUSLY

3.3 Municipal Forums

- a) *Document titled "Scheduled Council Meeting Dates";*
- b) *On-table document titled "Draft Agenda for Municipal Forums / Public Information Sessions";*
and
- c) *On-table document titled "Draft Agenda for TFN Council Tour Presentations".*

Kirstie Pirie, Coordinator, provided comments regarding the draft agendas. It was requested that the agendas list all tables and relevant members accordingly. The Sub-Committee discussed the intent and appropriate timing for Council Presentations.

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee:

- a) recommend the LMTAC Executive Committee approve the "Draft Agenda for Council Tour Presentations";
- b) due to accelerated communications activities, schedule presentation(s) with the LMTAC member(s) directly impacted by the current most active table first; and
- c) that the document titled "Draft Agenda for Municipal Forums/Public Information Sessions" be further discussed at a future Executive meeting.

CARRIED

(Councillor Lahti voting in the negative.)

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee authorize staff to expend up to \$1,800 of the Communications Sub-Committee Category B Budget as required for the purposes of implementing the Council Tour Presentations.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee request funds from the provincial government to assist in the public information issues of the LMTAC Communications Sub-Committee.

CARRIED UNANIMOUSLY

3.4 CSC Action Items Requiring Contract Support

Memorandum dated April 25, 2000 to the Communications Subcommittee Chair from the Executive Director regarding "Summary of CSC Action Items Requiring Contract Support".

David Didluck, Executive Director reviewed the intent and anticipated costs relative to items two and three of the subject memorandum. The Sub-Committee suggested consideration of more cost-effective options.

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee direct staff to request an updated list of media contacts in the Lower Mainland from the provincial government.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee table its previous motion that requested staff to investigate the viability of a television station hosting treaty-related dialogue sessions, pending comments from the provincial government regarding their agenda for the treaty-related cable television series.

CARRIED UNANIMOUSLY

4. Business Arising

No Business Arising items were presented at the meeting.

5. Other Business

5.1 Communication Sub-Committee Meeting Time

It was MOVED and SECONDED

That the LMTAC Communication Sub-Committee change its regular monthly meeting time from 12:00 p.m. to 2:00 p.m. to 9:30 a.m. to 11:30 a.m.

CARRIED UNANIMOUSLY

5.2 Media Clippings

Kirstie Pirie, Coordinator commented regarding the daily clipping service alternatives. It was noted that LMTAC members will be requested to forward treaty-related local media articles to LMTAC for distribution.

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee request the provincial government to provide treaty-related articles to LMTAC.

CARRIED UNANIMOUSLY

6. Information Items

It was MOVED and SECONDED

That the LMTAC Communications Sub-Committee receive for information:

- 6.1 LMTAC Communications Priorities 2000; and
- 6.2 Correspondence re: Member links to LMTAC Web Site.

CARRIED UNANIMOUSLY

7. Adjournment

The LMTAC Communications Sub-Committee Regular Meeting held May 17, 2000 adjourned at 1:55 p.m.