

October 24, 2001

NOTICE TO THE LMTAC COMMUNICATIONS SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Communications Sub-Committee to be held on **Wednesday, October 31, 2001 from 9:30 a.m. – 11:30 a.m. in the 6th floor Conference Room, GVRD Offices, 4330 Kingsway, Burnaby, B.C.**

AGENDA (*Attachments included)

1. **AGENDA FOR ADOPTION**
 - 1.1 **October 31, 2001**

2. **MINUTES FOR ADOPTION**
 - 2.1 **October 3, 2001***

3. **DELEGATIONS**

4. **REPORTS**
 - 4.1 **Workplanning 2002*** 30 min

Directive: CSC members are requested to give final consideration to the updated list of Communication projects for inclusion in the LMTAC 2002 Workplan. Following today's meeting, the Communication projects will be included in the overall workplan and then forwarded to Committees for final review and endorsement by the LMTAC Board in November.

 - 4.2 **CSC Terms of Reference / Role of Communications Sub-Committee*** 60 min

Directive: Following LMTAC's endorsement of a new mission statement and priority roles, CSC members are requested to review the draft version of the updated CSC Terms of Reference and provide comments. Changes have only been made to Sections 1 (Purpose) and 2 (Key Roles) and are highlighted in bold for your attention.

5. **STANDING REPORTS [only as required]**
 - 5.1 BC South Communications & Consultation Update
 - 5.2 Communications Sub-Committee (CSC) Chair
 - 5.3 LMTAC Staff

6. **OTHER BUSINESS**

7. **INFORMATION***
 - 7.1 **New LMTAC Mission Statement, Roles and Project Screening Criteria**

8. **ADJOURNMENT - Next Meeting: December 5, 2001**