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April 25, 2001

NOTICE TO THE LMTAC COMMUNICATIONS SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Communications Sub-Committee to be held on **Wednesday, May 2, 2001 from 9:30 a.m. – 11:30 p.m. in the 6th floor Conference Room**, GVRD Offices, 4330 Kingsway, Burnaby, B.C.

AGENDA (*Attachments included)

1. **AGENDA**
 - 1.1 **May 2, 2001 – Adoption of agenda**
2. **MINUTES**
 - 2.1 **April 4, 2001* - Adoption of minutes**
3. **DELEGATIONS**
4. **REPORTS**
 - 4.1 **Fall Event Planning*** 90 min

Directive: Please review the attached draft materials. This meeting will focus on finalizing the agenda and date options and brainstorming more case studies. Please come prepared to offer suggestions regarding these aspects. The intent is to bring a comprehensive project report to the May 2001 Full TAC meeting.
 - 4.2 **Education Project*** 20 min
Recommendation: a) That the CSC review the attached LMTAC PowerPoint slides for information.
b) That the CSC receive attached letter and approve for distribution.
5. **STANDING REPORTS [only as required]**
 - 5.1 **BC South Communications & Consultation Update**
 - 5.2 **Communications Sub-Committee (CSC) Chair**
 - 5.3 **LMTAC Staff**
6. **OTHER BUSINESS**
7. **INFORMATION***
 - 7.1 **Communications Plan Activity Status Report**
 - 7.2 **LMTAC Web Site Statistical Summary**
 - 7.3 **Honorarium and Expense Form**
8. **ADJOURNMENT - Next Meeting: June 6, 2001**