

August 29, 2001

## NOTICE TO THE LMTAC COMMUNICATIONS SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Communications Sub-Committee to be held on **Wednesday, September 5, 2001 from 11:30 a.m. – 1:30 p.m. in the 6<sup>th</sup> floor Conference Room**, GVRD Offices, 4330 Kingsway, Burnaby, B.C.

### AGENDA (\*Attachments included)

1. **AGENDA**
  - 1.1 **September 5, 2001 – Adoption of agenda**
2. **MINUTES**
  - 2.1 **June 6, 2001\***  
**June 18, 2001\***  
**Adoption of minutes**
3. **DELEGATIONS**
4. **REPORTS**
  - 4.1 **PAST: LMTAC Communication Plan 2001 Status Report\*** 15 min.  

**Directive:** Attached for information are the Status Report on the LMTAC 2001 Communications Plan [Item No. 4.1 a, page 10] and an excerpt from the July 25 Full TAC motion regarding the Urban Forum [Item No. 4.1 b, page 15a]. In preparation for a review of the past year's projects, please examine both attachments prior to the meeting.
  - 4.2 **FUTURE: LMTAC Workplanning 2002\*** 90 min.  

**Directive:** Communication projects are intricately tied to the Full LMTAC Workplan. The purpose of this meeting is to provide communication project recommendations to the Full LMTAC Board for inclusion in the 2002 LMTAC Workplan. Please brainstorm ideas in advance and bring your communication ideas to the meeting.
5. **STANDING REPORTS [only as required]**
  - 5.1 BC South Communications & Consultation Update
  - 5.2 Communications Sub-Committee (CSC) Chair
  - 5.3 LMTAC Staff
6. **OTHER BUSINESS**
7. **INFORMATION\***
  - 7.1 **LMTAC Web Site Statistical Summaries [July & August]**
  - 7.2 **Honorarium and Expense Form**
8. **ADJOURNMENT - Next Meeting: October 3, 2001**