

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
COMMUNICATIONS SUBCOMMITTEE
REGULAR MEETING**

October 3, 2001

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Communications Subcommittee** held at 9:30 a.m. on Wednesday, October 3, 2001 at the GVRD Offices, 4330 Kingsway, Burnaby, BC.

ATTENDANCE	
JURISDICTION	TAC REPRESENTATIVE
Village of Anmore	Mayor Hal Weinberg (Chair)
City of Port Moody	Councillor Meghan Lahti
Village of Lions Bay	Councillor Peter Stevenson
City of White Rock	Councillor Mary-Wade Anderson
LMTAC STAFF	
Kirstie Pirie	Manager
Joy Smith	Administrative Assistant & Recording Secretary

1. ADOPTION OF THE AGENDA

1.1 October 3, 2001 Communications Subcommittee Agenda

It was MOVED and SECONDED THAT the Agenda for the Regular Meeting of the LMTAC Communications Subcommittee scheduled October 3, 2001 be adopted as circulated.

CARRIED UNANIMOUSLY

2. ADOPTION OF THE MINUTES

2.1 September 5, 2001 Communications Subcommittee Minutes

It was MOVED and SECONDED THAT the Minutes of the Regular Meeting of the LMTAC Communications Subcommittee held September 5, 2001 be adopted as circulated.

CARRIED UNANIMOUSLY

3. DELEGATIONS

There were no delegations at the meeting.

4. REPORTS

4.1 Workplanning 2002

The following documents were reviewed:

- a. Workplan 2002 Communication Projects
- b. Communication-Related, Ongoing In-house Activities
- c. Estimated Staff Time on Workplan 2001 Projects

Reference was also made to the Budget Summary in the Activity Status Update

Kirstie Pirie noted that the total CSC budget allocation was between \$10,000-12,000, reduced from \$16,500 from last year because the web site totaling \$6,500 is now an on-going LMTAC board project. A broad look at the budget prompted questions from Mayor Weinberg including about what percentage communications was of the total LMTAC budget and where the \$5,000 allocated to the forum was listed.

Kirstie Pirie introduced the documents and reviewed the draft Workplan 2002, Communication Projects. In the process, the committee members requested the new brochure allocated budget be increased to \$2,000.

The following documents were provided ON TABLE and reviewed:

- a. October 1, 1998 Memorandum to TAC reps re. The Fall 1998 Council Tour
- b. 1999 Workplan – Council Tour

Kirstie Pirie introduced the documents and reviewed Item 3, Tour of Councils, in the Workplan 2002, Communication Projects.

Request of Staff

THAT as part of this workplan item letters be sent to all municipalities involved in Treaty Table Specific negotiations to request permission to address their councils in a Tour of Councils.

Board Development, specifically LMTAC sponsored events and orientation for new members was reviewed. It was agreed in principle to sponsor LMTAC members for specific events and to continue with the orientation session and invite some experienced members to attend and perhaps take a new member to lunch.

Request of Staff

Update workplan for next CSC meeting.

It was noted this estimated budget did not contain the Urban Forum allotment of \$5,000. Kirstie Pirie reviewed the motion from the July 25, 2001 Full Board minutes and outlined this was now a Board Project and therefore not included in the Communications Subcommittee budget. In discussion, members believed that there was no direct reference in this motion that this Urban Forum was not a CSC project.

It was MOVED and SECONDED THAT the Communications Subcommittee confirms that the Urban Forum is a board **endorsed** project that the Communications Subcommittee will facilitate and manage.

CARRIED UNANIMOUSLY

5. STANDING REPORTS

5.1 BC South Communications and Consultation Update

There was no BC South Communications and Consultation update at the meeting.

5.2 Communications Subcommittee Chair

There was no report from the Communications Subcommittee Chair at the meeting.

5.3 LMTAC Staff

Joy Smith, Administrative Assistant, asked the members of the necessity of information items, in particular the web site stats and the honorarium form. The members agreed unanimously that they are not required as they receive in the Full Board packages.

6. OTHER BUSINESS

6.1 Terms of Reference

Kirstie Pirie introduced the document and in discussion, Mayor Weinberg brought up the validity of the committee. Members discussed whether the sub committee had a specific role now that many communication vehicles, like the web site, were established. Discussion followed and it was suggested defining the roles of CSC by identifying another project to be scheduled after the Urban Forum. The idea of quarterly rather than monthly meetings was also introduced.

Request of Staff

Staff is requested to revise the Terms of Reference to reflect the new mission statement, roles and project screening criteria and bring to the next meeting for review.

Request of Staff

Staff is requested to ensure that Mayor Don Bell attend the next meeting.

The Committee then considered projects that would fulfill the criteria of the LMTAC mandate for the 2002 Workplan as follows:

The Communications Subcommittee will organize a series of workshops in 2002 starting with "The Implications of the New Community Charter to Local Government and Treaties". This could be scheduled for April or May and focused guests should include the Minister and Lidstone Young Anderson who drafted the charter. The second in the workshop series would be "The Expropriation of NAFTA as to how it relates to treaty tables and treaty or interim measures."

6.2 November meeting date

Kirstie Pirie advised that the November 7, 2001 meeting fell on the same day as an important GVRD meeting that some of our members must attend. It was decided to move the meeting to October 31.

7. INFORMATION ITEMS

The LMTAC Communications Subcommittee received for information the following Items:

- 7.1 LMTAC Web Site Statistical Summary
- 7.2 Honorarium and Expense Form
- 7.3 LMTAC Communications Plan 2001 -Status Report

8. ADJOURNMENT

The LMTAC Communications Subcommittee Regular Meeting held October 3, 2001 adjourned at 11:30 p.m.