

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
COMMUNICATIONS SUBCOMMITTEE (CSC) - REGULAR MEETING**

July 2, 2002

Minutes of the Regular Meeting of the **LMTAC Communications Subcommittee** held at 9:35 a.m. on Tuesday, July 2, 2002 on the 10th floor at the GVRD Offices, 4330 Kingsway, Burnaby, BC.

ATTENDANCE	
City of Coquitlam	Councillor Louella Hollington (Chair)
Village of Lions Bay	Councillor Peter Stevenson (Vice-Chair)
City of White Rock	Councillor Mary-Wade Anderson
ABSENT	
Township of Langley	Councillor Bob Long
STAFF	
Kirstie Pirie	Manager
Regan Schlecker	Aboriginal Affairs Analyst
Joy Smith	Administrative Assistant & Recording Secretary

1. ADOPTION OF THE AGENDA

July 2, 2002

The agenda was adopted with the following addition: add Sample Context Reports as Item 4.2 and move 4.2 to 4.3.

CARRIED UNANIMOUSLY

2. ADOPTION OF THE MINUTES

June 19, 2002

The minutes were adopted without amendment.

CARRIED UNANIMOUSLY

3. DELEGATIONS

There were no delegations at the meeting.

4. REPORTS

4.1 Revised 2002 Annual LMTAC Member Survey

Directive: Members are requested to review the updated draft survey based on comments from the June 19 CSC meeting and make any further suggestions regarding content and format. Following today's meeting, the draft will be forwarded to the Executive meeting.

The Chair reviewed the revised survey and the Manager reviewed the flow for disseminating information to members. It was agreed that it would be handed out as on table item at July month end Full Board meeting before dinner. This will facilitate presentation of the responses at the September Full Board meeting.

The review of the survey prompted discussion on the following questions:

2. Organizational/Operational

c) Generally, do you understand what information is on the board agenda?

Yes

No

d) Do you usually recognize how this information relates to treaty negotiations?

Yes

No

The question arose on how to interpret outside reports and do members find the reports readable, complete and understandable? It was agreed to change 2c) to Does an agenda package adequately prepare you for a board meeting? and to eliminate question 2d. This new draft will be forwarded to the next Executive meeting for their review and receipt.

4.2 Sample Context Reports

The Aboriginal Affairs Analyst reviewed the current report processes. The Aboriginal Affairs Analyst had prepared a sample context report relative to a Tsawwassen table report. She reviewed the report and noted it would be prepared for documents received externally and distributed it for review. It was suggested that a section be

added as an analysis to explain why it is being received and that a footnote be put on the bottom as to who to contact for more information. This would be included in the Standing Reports section.

4.3 Workplan 2002 - Review Communications Projects

A revised workplan was distributed at the meeting.

Directive: That members review the communication projects section in the 2002 Workplan and suggest priorities.

The Manager reviewed the status and original budget amount allocation (if applicable) of each project listed in the Communications section of the 2002 LMTAC workplan. Several of the projects are on hold due to budget constraints or delayed due to awaiting changes to treaty processes and structures. The Council of Councils – Sustainability Forum in May was discussed by a member and the question arose as to whether this is what is meant by Item 4 of the workplan – The significance of NAFTA in relation to treaties. As a result of this discussion, the following motion was made:

Motion and Recommendation to Executive: That Item 4, “Workshop series” in the CSC workplan be moved into Treaty Negotiation/Policy and be given further consideration by the Executive.

Request of Staff: That staff look into being put on the agenda for a future Council of Councils meeting and advise CSC members at the next meeting.

5. STANDING REPORTS

There were no standing reports at the meeting.

6. OTHER BUSINESS

There was no other business at the meeting.

7. INFORMATION ITEMS

7.1 Mission Statement, Roles and Project Screening Criteria

8. ADJOURNMENT

The meeting adjourned at 11:00. The next meeting is September 4, 2002