

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
COMMUNICATIONS SUBCOMMITTEE (CSC) - REGULAR MEETING**

March 5, 2003

Minutes of the Regular Meeting of the **LMTAC Communications Subcommittee** held at 9:35 a.m. on Wednesday, March 5, 2003 on the 10th floor at the GVRD Offices, 4330 Kingsway, Burnaby, BC.

ATTENDANCE	
City of Coquitlam	Councillor Louella Hollington (Chair)
City of Burnaby	Councillor Lee Rankin (Vice-Chair)
Bowen Island Municipality	Mayor Lisa Barrett
District of Squamish	Councillor Corinne Lonsdale, <i>via teleconference call</i>
STAFF	
Kirstie Pirie	Manager
Regan Schlecker	Aboriginal Affairs Analyst
Joy Smith	Administrative Assistant & Recording Secretary

1. ADOPTION OF THE AGENDA

March 5, 2003

The agenda was adopted as circulated.

CARRIED UNANIMOUSLY

2. ADOPTION OF THE MINUTES

October 2, 2002

The minutes were adopted without amendment.

CARRIED UNANIMOUSLY

3. DELEGATIONS

There were no delegations at the meeting.

4. REPORTS

4.1 Review Board Motions of February 26, 2003

Members reviewed the roles and responsibilities of the CSC Committee outlined in the Terms of Reference and acknowledged the below excerpts from the February 26 LMTAC board meeting:

THAT the LMTAC Board direct both the Finance and Organizational and the Communications Sub-Committees, to hereafter meet only:

- a) as requested by the respective Sub-Committee Chairs with staff consultation; or*
- b) to address specific issues referred by the LMTAC Executive Committee.*

That the LMTAC Board direct that the Communications Sub-committee membership be set at five for the year 2003.

The Manager reviewed the Mission Statement, Roles and Project Screening Criteria and how it emphasized the broader role of this committee. The Chair advised that the reason for today's first CSC meeting of 2003 was to meet new committee members and discuss meeting dates.

4.2 Review CSC Terms of Reference

The discussion evolved around **Item 2 Key Roles** and **Item 3 Membership**.

It was noted that the "Common Interests" factor needs to be addressed and a review of the four roles was conducted. The education aspect of these roles was noted and appropriate changes discussed as to removing the word educate from role 2. The committee size was also reviewed.

MOTION AND RECOMMENDATION TO EXECUTIVE:

That the Executive recommend that the Board approve the following amendment to section 2. *Key Roles* of the CSC Terms of Reference (changes in **bold**):

Current Wording:

The role of the CSC is to facilitate and assist in the communication of the approved LMTAC key roles as shown below:

1. Communicate the collective interests of local government, in area treaty processes, to provincial, federal and First Nation's governments;
2. Advise and educate about local government and First Nations roles and interests in area treaty processes;
3. Monitor and, where necessary, respond to non-treaty aboriginal issues that may impact the collective local government interest; and
4. Facilitate the development of effective working relationships between local governments and First Nations.

Suggested New Wording:

"The role of the CSC is to facilitate and assist LMTAC in it's key roles at the request of the CSC Chair or call of the Executive Committee."

MOTION AND RECOMMENDATION TO EXECUTIVE:

That LMTAC key role #2 be changed to read:

*Advise and **inform the public** about local government and First Nations roles and interests in area treaty processes.*

MOTION AND RECOMMENDATION TO EXECUTIVE:

That the Communications Sub-committee membership be set at three for the year 2004.

4.3 Review CSC- Related Items in LMTAC 2003 Workplan

The CSC Chair reviewed the agenda directive requesting members to review the CSC-related projects outlined in the Workplan and review priorities set for 2003. Following, the Chair reviewed the status of each project listed in the overall Workplan.

The Chair discussed #1 and #2 and their movement to the Communications/CSC section of the LMTAC Workplan. The LMTAC Manager reviewed #3 Update Regional Districts [funding partners]. Discussion ensued that there should be no difference between the content of these updates and the Member Council tours and, therefore, this workplan item should also be moved to Communication/CSC section of the LMTAC Workplan.

MOTION AND RECOMMENDATION TO EXECUTIVE:

That Items 1 through 3 (New members orientation, Annual members survey, and Update Regional Districts) in the Annual Activity in the LMTAC Workplan be moved into the Communication/CSC section of the Workplan.

Further discussion involved the GVRD Council of Councils meeting and the fact that the LMTAC Member Councils tour may not be carried out as originally conceived due to limited financial and staff resources. The UBCM Community to Community Forum programs were discussed at length. The deadline for the regional Community to Community Forum funding is the end of May.

MOTION:

That to satisfy Communications/CSC Workplan Item 2 – "Explore possibility/ interest in participating in visits/tours between First Nation and local government councils" an e-mail message be sent to all LMTAC members, attaching the UBCM Community to Community Forum funding application kit and suggesting that member municipalities or regional districts partner with neighbouring First Nations to apply for funding for the Community to Community Forum prior to May 31, 2003.

Request of Staff: That the LMTAC Manager follow-up with the LMTAC Chair regarding the UBCM Aboriginal Affairs Committee recent discussion on fisheries.

5. STANDING REPORTS

There were no standing reports at the meeting.

6. OTHER BUSINESS

- 6.1** CSC 2003 Meeting Schedule: Set dates to meet as needed

MOTION:

That the CSC meeting time be changed from 9:30am – 11:30am to **10:30am – 12:00pm.**

7. INFORMATION ITEMS

7.1 Mission Statement, Roles and Project Screening Criteria

Request of Staff: The Mission Statement document no longer needs to be included in every CSC agenda package.

8. ADJOURNMENT

The meeting adjourned at 11:00.

The next CSC meeting, if required and directed by the CSC Chair, is scheduled for Wednesday, April 2 at 10:30am.