

Lower Mainland TAC
4th Floor
4330 Kingsway
Burnaby, BC V5H 4G8

L O W E R
M A I N L A N D
T R E A T Y
A D V I S O R Y
C O M M I T T E E

Telephone (604) 451-6179
Fax (604) 436-6860
E-mail: lmtac.lmtac@gvrd.bc.ca
Website: www.lmtac.bc.ca

October 4, 2004

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC **FASC** to be held on **Wednesday, October 6, 2004** from **10:30 – 11:30 am** *via conference call* in the **4th Floor** Boardroom, 4330 Kingsway, Burnaby.

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1. **AGENDA FOR ADOPTION**
 - 1.1 **October 6th, 2004**
 2. **MINUTES FOR ADOPTION**
 - 2.1 **September, 15th, 2004***
 3. **REPORTS**
 - 3.1 **Draft 2005 Budget*** 40 min

Directive: Members are requested to review the revised draft 2005 budget and recommend that it be endorsed by the Executive and Board.

 4. **OTHER BUSINESS**
 - 4.1 **Performance Evaluation: LMTAC Aboriginal Affairs Analyst** 10 min
Verbal update from LMTAC Manager
 - 4.2 **Review of September Actuals [preliminary]** 5 min
(to be distributed separately)
 5. **INFORMATION**
 6. **Next Meeting: November 3rd, 2004 [only as required]**