

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

May 5, 2004

Minutes of the Finance and Administration Sub-Committee (FASC) meeting held at 10:00 a.m.

COMMITTEE ATTENDANCE		
Gordon, Candace	District of Maple Ridge	Councillor (FASC Chair)
Turner, John	Electoral Area D	Director (FASC Vice-Chair)
Rankin, Lee	City of Burnaby	Councillor
Anderson, Mary-Wade	City of White Rock	Councillor
Drew, Ralph	GVRD	Director, LMTAC Chair/Ex-Officio (departed at 10:50am)
STAFF		
Pirie, Kirstie	LMTAC	Manager and Acting Recording Secretary
Schlecker, Regan	LMTAC	Aboriginal Affairs Analyst

CALL TO ORDER

Chair Gordon confirmed a quorum was in attendance and called the meeting to order at 10:05 a.m.

1. ADOPTION OF AGENDA

The agenda was adopted as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

- 2.1** March 31, 2004 FASC Special Meeting
February 3, 2004 Meeting
The minutes were adopted as presented.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Staffing Review

Kirstie Pirie, LMTAC Manager, provided an overview of the staff report and outlined how the actual treaty table activity compared to anticipated activity at the end of 2003 and beginning of 2004. The report was based on a FASC request in February to prepare an internal review on how office resources were working to cover the workload. Ms. Pirie highlighted that due to a number of reasons, including the below, the current staffing resources are sufficient to continue to support table activity:

- More proactive reporting from table representatives via meeting summary sheets;
- LMTAC was provided funding from BC to hire a consultant to research and compile the local government work associated with the Tsawwassen Intergovernmental Relations Technical Working Group;
- The board endorsed a policy strategy focused on short 1-3 page briefing papers rather than intensive discussion documents as part of the review of the First Principles; and
- LMTAC staff communicates with other local government affiliated associations to share policy and communication work, including UBCM, LMMA and Fraser Basin Council.

Members discussed whether the current lead treaty tables would be intensifying their meeting schedules to reach Final Agreements sooner. Chair Gordon suggested that the Provincial and First Nation capacity was limited and could not likely support an increased pace. Ms. Pirie highlighted that if table activity was to increase at any set of negotiations and require more policy support then LMTAC would need to re-evaluate its current staff support levels.

Request of Staff: That the follow up with Councillor Steves regarding his availability to attend treaty table meetings for the remainder of 2004.

RECOMMENDATION TO EXECUTIVE AND BOARD:

That the Finance and Administration Sub Committee receive the report for information and endorse the Manager's recommendation.

4. OTHER BUSINESS

4.1 Review of Actuals

Ms Pirie walked members through the financial documents included in the package and on table. Chair Gordon highlighted that LMTAC was in a sound financial position, in part due to the recent funding provided by the Province. Mayor Drew suggested that a financial goal for LMTAC should be to not use any of the Treaty Table Fund this year. Members agreed that would be an ambitious objective.

Request of Staff: That the April 30 Statement of Expenses and Recoveries be included in the next board agenda package.

4.2 Review of FASC Related Workplan Items

Ms. Pirie reviewed the specific and ongoing activities while providing further updates to what was included in the package, including that the 2003 audit should be finalized in the next few weeks and that FASC should begin 2005 budget planning towards the end of June or early July. Members suggested requesting an additional 2% cost of living from the regional district funding partners.

RECOMMENDATION:

That the report be received for information.

CARRIED UNANIMOUSLY

4.3 Process to Review LMTAC First Principles

Members discussed the benefits to using an external facilitator for the future special First Principles meeting and decided to first wait for staff to gather the comments from members regarding the principles before deciding on whether to use an external facilitator.

4.4 Update on the Tsawwassen Intergovernmental Relations Technical Working Group

Ms. Pirie provided members with an update on the IGRTWG including that the date for the first workshop was May 12 and that the consultant would be forwarding the report on May 7 at which point staff would send to the Executive as requested.

5. INFORMATION - No information items were included.

6. ADJOURNMENT- The next scheduled meeting date was June 2, however, due to several members being away, the next FASC meeting would be scheduled for late June or early July.

The meeting concluded at 11:10am.