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March 30, 2005

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, April 6, 2005 from 10:00 am – 12:00 pm in the 2nd Floor West Meeting Room, 4330 Kingsway, Burnaby.

1. AGENDA FOR ADOPTION

1.1 April 6th, 2005

2. MINUTES FOR ADOPTION

2.1 March 2nd, 2005*

3. REPORTS

3.1 Review of Strategic Planning*

30 min

Recommendation from Executive March 9, 2005:

That the LMTAC Executive Committee refer the document "Review 2001 Strategic Planning Process (2005 Workplan Item – Finance, Organizational, Communication Specific Project 4)" to the Finance and Administration Sub-Committee to incorporate additional information relative to the proposed facilitated Strategic Planning Session, and the intended focus of the session's discussions.

4. OTHER BUSINESS

25 min

4.1 March 2005 Actuals (document provided on table)

4.2 2004 LMTAC Audit Update

4.3 LMTAC Participation in LMMA AGM: May 12

5. INFORMATION*

5.1 Correspondence

6. Next Meeting: May 4th, 2005 [only as required]