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August 31, 2005

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on **Wednesday, September 7, 2005** from **Noon to 2:00 pm** in the **2nd Floor West Meeting Room**, 4330 Kingsway, Burnaby.

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1. **AGENDA FOR ADOPTION**
 - 1.1 September 7, 2005
 2. **MINUTES FOR ADOPTION**
 - 2.1 July 27, 2005*
 - 2.2 August 3, 2005*
 3. **REPORTS**
 - 3.1 **Revisions to Operating Procedures*** 30 min
Recommendation from LMTAC Staff:
That the FASC recommend that the Executive Committee and Board endorse the highlighted revisions to the LMTAC Operating Procedures.
 - 3.2 **2006 Workplan Report – FASC-Related Items*** 15 min
Recommendation from Managing Director:
That members:
 - (a) Receive this report for information; and
 - (b) Endorse the FASC-Related items of the 2006 Workplan as presented for endorsement by the Executive Committee and LMTAC Board.
 - 3.3 **Raincoast Ventures Contract*** 10 min
 - 3.4 **LMTAC Member Jurisdiction Survey*** 30 min
Recommendation from Managing Director:
That members:
 - a) receive this report for information;
 - b) review and provide comments on the considerations and draft questions; and
 - c) direct staff to develop a survey for endorsement by the Executive Committee and Board.
 4. **OTHER BUSINESS**
 - 4.1 **July 05 Actuals*** 5 min
 - 4.2 **Staffing Update** 10 min
 - 4.3 **2005 Regional District Presentations Update** 20 min
 5. **INFORMATION***
 6. **Next Meeting: October 5th, 2005 [only as required]**