

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
SPECIAL FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

**June 1, 2005**

Minutes of the special Finance and Administration Sub-Committee (FASC) meeting scheduled at 10:00 a.m. to 11:00 a.m. on June 1, 2005, in the 2<sup>nd</sup> Floor Café West Boardroom, 4330 Kingsway, Burnaby, B.C.

<b>COMMITTEE</b>		
Gordon, Candace	District of Maple Ridge	Councillor ( <b>FASC Chair</b> )
Turner, John	Squamish Lillooet RD	Chair ( <b>FASC Vice-Chair</b> )
Anderson, Mary Wade	City of White Rock	Councillor (via conference call)
Nixon, Alan	District of North Vancouver	Councillor (via conference call)
Drew, Ralph	GVRD	Director, LMTAC Chair/Ex-Officio
<b>STAFF</b>		
Pirie, Kirstie	LMTAC	Manager and Acting Recording Secretary
Regan Schlecker	LMTAC	Aboriginal Affairs Analyst

**CALL TO ORDER**

Chair Gordon confirmed a quorum was in attendance and called the special meeting to order at 10:15 a.m.

**1. ADOPTION OF AGENDA**

The agenda was adopted as presented.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF MINUTES**

**2.1** May 4, 2005 - The minutes were adopted as presented.

**2.2** May 10, 2005 – The minutes were adopted as presented.

**CARRIED UNANIMOUSLY**

**3. REPORTS**

**3.1 LMTAC 2004 Audit – Update**

Members reviewed the final *Audited Statement of 2004 Operating Revenues and Expenditures*, noting it was the same as the draft provided at an earlier meeting. Kirstie Pirie, LMTAC Manager, noted that as per usual LMTAC procedure, copies of the statement would be sent to each of LMTAC's regional district funding partners for information once it had been received by the LMTAC board.

**RECOMMENDATION:**

That the audited statement be forwarded to the Executive Committee and Board for information.

**CARRIED UNANIMOUSLY**

**3.2 Review of Actuals**

Councillor Candace Gordon, FASC Chair, walked members through the April 30, 2005 document, noting LMTAC was currently under budget. One member highlighted that no funding was yet received by the province.

**RECOMMENDATION:**

That the LMTAC Preliminary Statement of Expenses and Recoveries, April 30, 2005, be received for information.

**CARRIED UNANIMOUSLY**

**3.3 Preliminary 2006 Budget Preparations**

Chair Gordon provided context to the process for outlining the budget assumptions and timing in terms of having the LMTAC board approve them by the end of June so that LMTAC's regional district funding partners can be advised.

Members reviewed the draft list of assumptions and agreed to the following revisions:

*Revenues:*

- Consider 3% increase (cost of living index) contribution request to member regional districts

*Expenditures:*

- Meetings: 10 board, 18 Executive, 8 FASC
- Consider increasing honoraria amount from \$100 to \$200
- Increase 'Membership, Tuition & Conference' account from \$2,500 to \$4,000.

Members held a lengthy discussion regarding the consideration of the increase to honoraria amounts noting the decision to make such a change could not be dealt with lightly. Members highlighted that there hasn't been an increase to the payment in approximately ten years. It was suggested that the LMTAC honoraria amount should be more consistent with the GVRD payments to address the inequity.

**RECOMMENDATION:**

That the LMTAC 2006 Budget Assumptions with the noted revisions be endorsed and forwarded to the Executive Committee and Board for endorsement.

**CARRIED UNANIMOUSLY**

**OTHER BUSINESS**

**4.1 LMTAC Office Update**

The LMTAC Manager provided an update on the process to re-staff the Administrative Assistant position in terms of number of applications received and the short list for interviews.

5. **NEXT MEETING:** The next scheduled meeting on July 6 would likely be cancelled.
6. **CONCLUSION** - The meeting concluded at 10:55 am.