

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

March 2, 2005

Minutes of the Finance and Administration Sub-Committee (FASC) meeting held at 10:30 a.m.

COMMITTEE		
Gordon, Candace	District of Maple Ridge	Councillor (FASC Chair)
Turner, John	Squamish Lillooet RD	Chair (FASC Vice-Chair)
Anderson, Mary Wade	City of White Rock	Councillor
Drew, Ralph	GVRD	Director, LMTAC Chair/Ex-Officio, <i>via conference call @ 10:48</i>
Nixon, Alan	District of North Vancouver	Councillor
STAFF		
Pirie, Kirstie	LMTAC	Manager
Schlecker, Regan	LMTAC	Aboriginal Affairs Analyst
Smith, Joy	LMTAC	Administrative Assistant/Recording Secretary

CALL TO ORDER

Chair Gordon confirmed a quorum was in attendance and called the meeting to order at 10:35 a.m.

1. ADOPTION OF AGENDA

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

2.1 February 2, 2005 - The minutes were adopted as presented.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Strategic Planning Session

The LMTAC Manager reviewed the 2001 Strategic Planning Process report Item 3.1. It was recommended that a strategic planning session with the full LMTAC membership be organized as soon as possible for the purpose reviewing the LMTAC Mission Statement, priority roles and decision-making guidelines as per 2005 Workplan and that the services of an independent consultant be utilized as per 2005 budget. Chair Gordon lead a discussion on the guidelines for the session, noting LMTAC's loss of 25% of funding from BC. It was noted that the Treaty Office had downsized and this had resulted in fewer provincial staff and resources available at the tables.

Members discussed the benefit on having specific concepts highlighted at the session such as the fact that members particularly affected by treaty negotiations may want a deeper involvement in the process and the possibility of LMTAC becoming a fee-for-service organization. There was discussion that the LMTAC office is considered a regional resource centre for many member municipalities, in which case, the fee-for-service concept may make sense.

At the same time, a member noted that LMTAC operates under the MOU between UBCM and BC which deals specifically with treaty negotiations and is funded for this purpose. It was suggested that UBCM be invited to participate in the planning process. The tentative date for the session would be in May 2005. Members suggested that the session should be called something different than 'strategic planning' as the purpose is to check in or take the pulse of LMTAC's existing mission statement rather than developing an entirely new vision.

RECOMMENDATION AND MOTION TO EXECUTIVE/FULL BOARD:

That a strategic planning session with the full LMTAC membership be organized as soon as possible for the purpose of reviewing the LMTAC Mission Statement, priority roles and decision-

making guidelines endorsed in 2001 as per the 2005 Workplan and that the services of an independent consultant be utilized as per 2005 budget.

CARRIED UNANIMOUSLY

3.2 Review: Distribution and Storage of LMTAC Information with Member Jurisdictions

The LMTAC Manager reviewed an Executive Committee minutes excerpt on the delegation regarding the Freedom of Information and Protection of Privacy Act and the copy of the staff representative FOI survey responses and asked Joy Smith to comment. Ms. Smith noted that the 12 results provided a general summary and that the report was likely reflective of the procedures from the majority of member jurisdictions. Members then discussed what, if any, further steps should be taken regarding how LMTAC information is distributed and stored within member municipalities.

RECOMMENDATION AND MOTION TO EXECUTIVE:

That LMTAC send instructional correspondence to all member jurisdictions requesting that they develop a policy specifically dealing with LMTAC correspondence as it relates to highly sensitive information and the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

4. OTHER BUSINESS

4.1 January 2005 Actuals – The Actuals were presented On-Table and reviewed.

The LMTAC Manager walked members through the preliminary financial documents and highlighted that Item 8443 “Materials & Supplies” was slightly over budget due to the cost of sending out Orientation Binders to all members and Item 8733 “Internet Costs” is high as January and February costs were combined. This will be corrected in the final January Actuals.

5. INFORMATION

5.1 Minister Plant response regarding Provincial Funding to LMTAC

A letter from Minister Plant was distributed to the members. It was suggested that LMTAC send another letter regarding the 2005/2006 funding budget.

RECOMMENDATION AND MOTION TO EXECUTIVE:

That LMTAC write a letter to the Minister Responsible for Treaty Negotiations regarding the 2005/2006 provincial budget and to request additional funding to LMTAC

CARRIED UNANIMOUSLY

There was discussion here regarding the Auditors commencing the annual audit..

6. ADJOURNMENT - The meeting concluded at 11:34 pm.

The next meeting is scheduled for April 6, 2005 and will be held only if necessary.