

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

October 3, 2007

Minutes of the Finance and Administration Sub-Committee (FASC) meeting scheduled at 10:00 a.m. to 12 noon on October 3, 2007, in the 2nd Floor Café West meeting room, 4330 Kingsway, Burnaby, B.C.

ATTENDANCE:	
SUB COMMITTEE	
Councillor Corinne Lonsdale (FASC Chair)	District of Squamish
Mayor Ralph Drew	Metro Vancouver
Director John Turner (FASC Vice-Chair)	Squamish-Lillooet Regional District
STAFF	
Regan Schlecker	LMTAC Managing Director
Cheri Hamilton	Recording Secretary

CALL TO ORDER

FASC Chair Lonsdale confirmed quorum was in attendance and called the meeting to order at 10:07 a.m.

1. ADOPTION OF AGENDA

The agenda was adopted as presented and the On-Table Item 3.3 was accepted.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

July 4, 2007. The minutes were adopted as presented.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 2008 Budget

Following preliminary funding requests to each of LMTAC's three regional district members, the 2008 Budget was presented with the suggestion that the draft budget be forwarded as presented to the Executive Committee and Board for final endorsement.

RECOMMENDATION:

That the 2008 Budget be forwarded to the Executive and Board for final endorsement.

CARRIED UNANIMOUSLY

3.2 2008 Orientation Meeting

Members discussed various dates for the 2008 LMTAC Orientation. Members expressed a preference for scheduling the session prior to the inaugural Board and on a Friday; however LMTAC would accommodate presenter availability. It was suggested that the LMTAC Board date to be changed from January 23rd. Staff were directed to circulate a "save the date" notice as soon as possible.

Members suggested that the format be similar to previous years; such as booking the ballroom at the Holiday Inn at Metrotown. It was recommended that the theme focus on intergovernmental relations "How do we come together" and include presentations on the New Relationship (emphasizing initiatives for greater local government involvement), a Lower Mainland case study and, if possible, a follow up to the servicing workshop.

RECOMMENDATION:

That Ms. Schlecker proceed with inviting Minister de Jong as a keynote speaker at the LMTAC 2008 Orientation Session and contacting other presenters for their availability to participate.

CARRIED UNANIMOUSLY

RECOMMENDATION:

In recognition of the successful ratification process underway for the Tsawwassen Final Agreement, an invitation be extended to Chief Kim Baird to attend as a special guest to the November Board meeting and year-end social.

CARRIED UNANIMOUSLY

3.3 2007 Annual Board Member Survey Results [On-Table]

Ms. Schlecker provided members with an update on the 2007 Board member survey results. The majority of response received reported positively on LMTAC operations, including agenda preparation and staff. Several comments highlighted the value of workshops and delegations during Board meetings.

RECOMMENDATION:

That the 2007 Annual Board Member Survey Results be received for information.

CARRIED UNANIMOUSLY

4. OTHER BUSINESS

4.1 Update – LMTAC Executive Committee Meeting with Minister de Jong

A substantive update was not required as members in attendance were present for the September 27, 2008, meeting with Minister de Jong during UBCM Convention.

4.2 Update – Annual Regional District Presentations

Regan Schlecker, Managing Director, advised that presentations were confirmed as follows:

- October 18, 2007 Metro Vancouver Finance Committee Meeting
- November 9, 2007 Metro Vancouver Aboriginal Relations Committee
- November 15 2007 SCRD
- November 26, 2007 SLRD

Ms. Hamilton was requested to leave the meeting for items 4.3 and 4.4.

4.3 [In-camera] Performance Review and Contract Renewal for Mark Kirsop [Research Communication Coordinator]

Regan Schlecker, Managing Director, provided a verbal update regarding the expanding role of the Research and Communications Coordinator, and acknowledged positive feedback received from LMTAC Executive Committee and FASC members regarding his performance. Members considered an on-table recommendation regarding the renewal of the LMTAC Research and Communications Coordinator's contract.

It was MOVED and SECONDED

THAT the FASC recommend for Executive and Board endorsement the recommendation of the Managing Director, relative to the renewal of the LMTAC Research and Communications Coordinator's contract.

CARRIED UNANIMOUSLY

**4.4 [In-camera] Performance Review and Contract Renewal for Regan Schlecker
[Managing Director]**

The LMTAC Chair provided an update on Ms. Schlecker's annual performance review and discussed an on-table recommendation regarding the LMTAC Managing Director's contract.

It was MOVED and SECONDED

THAT the FASC recommend for Executive and Board endorsement the recommendation of the LMTAC Chair, relative to the renewal of the LMTAC Managing Director's contract.

CARRIED UNANIMOUSLY

5. INFORMATION

5.1 Financial Statements (as of August 31, 2007)

Members received the statements as of August 31, 2007, for information.

5.2 Correspondence from Minister de Jong re: Funding

6. NEXT MEETING: The next scheduled FASC meeting is November 7, 2007. [only as required]

CONCLUSION: The meeting concluded at 11:10 a.m.