

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)  
REGULAR MEETING**

**November 3, 2000**

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 9:05 a.m. on November 3, 2000, in the 10th floor committee room, 4330 Kingsway, Burnaby, BC.

<b>ATTENDANCE:</b>		
<b>JURISDICTION:</b>	<b>LMTAC REPRESENTATIVE:</b>	<b>ALTERNATE:</b>
District of Maple Ridge	Councillor Candace Gordon ( <b>FOSC Chair</b> )	
Village of Lions Bay	Councillor Peter Stevenson	
Corporation of Delta	Councillor Vicki Huntington	
<b>LMTAC STAFF ATTENDANCE:</b>		
David Didluck	LMTAC Executive Director	

1. **ADOPTION OF AGENDA (9:00am)**  
The agenda as presented was adopted.

**CARRIED UNANIMOUSLY**

2. **ADOPTION OF MINUTES: October 6, 2000 FOSC**  
The minutes were adopted without amendment.

**CARRIED UNANIMOUSLY**

3. **REPORTS**

Councillor Huntington departed the meeting, 9:20am.

3.1 **DRAFT 2001 Budget – Version 2**

Members reviewed the draft 2001 budget version 2 prepared by David Didluck. The version 2 budget reflects the changes requested by FOSC at its October 6, 2000 meeting. Members then reviewed each account in the 2001 budget detailed (on table) to identify areas for cost savings.

Request of Staff: second page needs to show amount in reserve. Move “funding from reserve funds” from revenue to bottom of budget page to clearly show that the budget is being balanced by reserve funds. Note at bottom of budget, “this budget does not account for table activity in excess of the five table negotiations of which LMTAC is a part”. Leave account 8503 (travel, parking, accommodations) at \$8500.00 dollars. Leave account 8670 (honourariums) at \$85,000.00.

Request of Staff: confirm protected budget surplus for year end 2000. Confirm total unexpended funds in reserve account.

Request of Staff: Labour costs need to be updated on the actuals to accurately show Joy Smith’s costs to LMTAC. Committee members noted that, due to the addition of Joy to the LMTAC staff team, labour costs should likely be showing unfavorable on the October 18, 2000 actuals.

Motion and Recommendation to LMTAC Executive: that the Executive and Full LMTAC approve and endorse the LMTAC 2001 budget.

**CARRIED UNANIMOUSLY**

### **3.2 Tracking In-Kind Local Government Contributions to LMTAC Activities**

David Didluck reported that no further responses were received on the attached summary of in-kind contributions. Didluck suggested that the Corporation of Delta be again reminded to submit their in-kind cost summary, and that New Westminster be contacted to confirm the assumptions built into their cost summary totaling \$23,500.00 dollars.

Request of Staff: that the Corporation of Delta be again reminded to submit their in-kind cost summary, and that New Westminster be contacted to confirm the assumptions built into their cost summary totaling \$23,500.00 dollars.

## **4. OTHER BUSINESS**

### **4.1 Review of LMTAC Expense Policy**

David Didluck reported that draft wording was developed to make section 11.2(d) of the LMTAC Operating Procedures more explicit. The new wording recognizes that the costs of meals, parking, mileage and time PLUS a less expensive form of travel can actually cost more than an apparently more expensive form of travel.

Motion and Recommendation to LMTAC Executive: that the Executive and Full LMTAC endorse the change to the LMTAC Operating Procedures as attached.

**DEFERRED**

## **5. INFORMATION**

All items were received.

- 5.1 Correspondence from the Ministry of Aboriginal Affairs
- 5.2 Deadlines for Agenda Production
- 5.3 Honorarium and Expense Form

**DEFERRED**

## **6. ADJOURNMENT: 10:25 am -- Next FOSC Meeting: December 1, 2000**