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October 24, 2001

## NOTICE TO THE LMTAC FINANCE & ORGANIZATIONAL SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Finance and Organizational Sub-Committee (FOSC) to be held on **Thursday, November 1, 2001 from 9:30 -11:30 a.m.** in the **10<sup>th</sup> floor North** Conference Room, GVRD Offices, 4330 Kingsway, Burnaby, B.C.

### AGENDA (\*Attachments included)

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|--|--------|
| <b>1. AGENDA FOR ADOPTION</b>  |        |
| <b>1.1 November 1, 2001</b>  |        |
| <b>2. MINUTES FOR ADOPTION</b>   |        |
| <b>2.1 October 5, 2001*</b>  |        |
| <b>3. REPORTS</b>  |        |
| <b>4. OTHER BUSINESS</b>   |        |
| <b>4.1 Budget*</b>   | 45 min |
| <b>Directive:</b> Members are asked to review the attached budget documents that include changes based on the October 5 FOSC meeting.  |        |
| <b>4.2 Minutes Review*</b>   | 15 min |
| <b>Directive:</b> Following from a request of staff, members are asked to review the estimated cost reduction to minutes taken at all LMTAC meetings.  |        |
| <b>4.3 Finalize Finance and Organizational Workplan Items*</b>   | 20 min |
| <b>Directive:</b> Members are requested to give final consideration to FOSC-related items to include in the LMTAC Workplan 2002. Following, these items will be incorporated into the overall LMTAC workplan and forwarded to the Executive and Full Board for review and endorsement in November. |        |
| <b>5. INFORMATION*</b>   | 15 min |
| <b>5.1 October Actuals</b>   |        |
| <b>5.2 Updated LMTAC Mission Statement, Roles and Project Screening Criteria</b>   |        |
| <b>6. ADJOURNMENT - Next Meeting: December 7, 2001</b>   |        |