

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)  
REGULAR MEETING**

**June 8, 2001**

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 9:30 a.m. on June 8, 2001, in the 8th floor (North) Committee room, 4330 Kingsway, Burnaby, BC.

<b>ATTENDANCE:</b>		
<b>JURISDICTION:</b>	<b>LMTAC REPRESENTATIVE:</b>	<b>ALTERNATE:</b>
District of Maple Ridge	Councillor Candace Gordon ( <b>Chair</b> )	
Village of Lions Bay	Councillor Peter Stevenson ( <b>Vice Chair</b> )	
City of Port Moody	Councillor Meghan Lahti	
Corporation of Delta	Councillor Vicki Huntington	
North Vancouver District	Mayor Don Bell (ex-officio)	
<b>LMTAC STAFF ATTENDANCE:</b>		
David Didluck	LMTAC Executive Director	
<b>REGRETS:</b>		

**1. ADOPTION OF AGENDA (9:50am)**

The agenda was adopted without amendment. The Executive Director circulated on-table attachments for discussion of items 4.1 and 4.2.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF MINUTES: May 3, 2001 FOSC minutes**

The minutes were adopted without amendment.

**CARRIED UNANIMOUSLY**

**3. REPORTS**

**3.1 LMTAC Member Survey 2001**

The Executive Director introduced the draft 2001 member survey, emphasizing the Organizational/Operational questions to Committee members. The Executive Director asked if the Committee wanted to add an additional questions, and also noted that the pending Strategic Planning exercise may impact survey questions and results.

Members commented that the circulation of the Organizational/Operational survey questions is not impacted by the Strategic Planning exercise. The survey is scheduled for distribution in Summer (August) 2001, after the Strategic Planning exercise.

Members recommended changing the wording of question 16 to: "How do you prioritize each of the following LMTAC communication roles?". Change the word "rate" in questions 11 and 18 to "prioritize". No change to wording in questions 6, 7 and 24. The last page of the survey should show the deadline for survey responses, not when the results will be presented to the Board.

Motion and Recommendation to Executive: that the annual LMTAC member survey be distributed as per the LMTAC Workplan by August 2001 with amendments, as noted above.

**CARRIED UNANIMOUSLY**

**4. OTHER BUSINESS**

**4.1 Procedure for Staff Performance Evaluation - Discussion**

The Executive Director provided a copy of the current LMTAC Operating Procedures to the Committee, highlighting provisions relating to staffing, namely provisions 12.c and 12.f. This item arose from a lack of understanding at the May Full TAC meeting about how staff evaluations are typically conducted.

Members noted that the LMTAC employment contract does not stipulate how the salary recommendations are handled amongst the LMTAC sub-committees.

Motion and Recommendation to Executive and Full LMTAC: Salary and/or organizational changes for LMTAC staff are to be brought to the LMTAC Finance and Organizational Sub-Committee (FOSC) when changes are being contemplated that may impact the LMTAC organizational structure and/or budget, and that this provision be added to the LMTAC Operating Procedures under section 12.0.

**CARRIED UNANIMOUSLY**

#### **4.2 Review of Strategic Planning Consultant Costs - Discussion**

Members discussed the contract proposals provided by the Executive Director.

Preferred session dates: June 28<sup>th</sup> or July 4<sup>th</sup>.

FOSC members noted the importance of keeping the session internal to LMTAC members (particularly the regional district funding partners), and that provincial representatives need to respect the desire for an in-camera session.

Motion: that the Executive Director be directed to proceed with hiring Malcolm Smith to conduct the strategic planning exercise for LMTAC.

**CARRIED UNANIMOUSLY**

#### **4.3 Update from Communications Sub-Committee (CSC)**

Cllr. Stevenson reported on a presentation at the June 6, 2001 CSC by Sharon Charles on the problems of treaty-making. Members noted that internal self-government processes at Semiahmoo are being established parallel to existing Local Government structures and there are benefits to community-level intergovernmental relations.

#### **4.4 LMTAC Representation on FCM Standing Committee on Municipal/Aboriginal Relations**

LMTAC Chair Bell reported on FCM actions regarding the Standing Committee on Municipal/Aboriginal Relations, and whether his representation at the FCM would be covered by the LMTAC budget.

*Request of Staff: this item be added to the next FOSC agenda.*

### **5. INFORMATION**

Motion: that all information items be received.

**CARRIED UNANIMOUSLY**

### **6. ADJOURNMENT: 11:30 am – Next FOSC Meeting moved to: July 5, 2001, 9:30am.**