

June 26th, 2002

NOTICE TO THE LMTAC FINANCE & ORGANIZATIONAL SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC FOSC to be held on **Thursday, July 4, 2002 from 10:00 am – 12:00 pm** in the **6th floor** Meeting Room, GVRD Offices, 4330 Kingsway, Burnaby.

AGENDA (*Attachments included)

1. **AGENDA FOR ADOPTION**
 - 1.1 **July 4, 2002**

 2. **MINUTES FOR ADOPTION**
 - 2.1 **May 22, 2002***

 3. **REPORTS**
 - 3.1 **Review of LMTAC Committee Reporting Structure*** 20 min
Recommendation from Manager: That FOSC members receive this report for information and consider outlined alternatives.

 - 3.2 **Policy for use of the Membership, Tuition, Conference Fees*** 15 min
Recommendation from Manager: That the LMTAC Operating Procedures be amended to include a new policy for use of the Membership, Tuition, Conference Fees budget item based on the suggestions in this report.

 - 3.3 **Draft 2003 Budget*** 20 min
- Directive:** Members are asked to use the attached draft 2003 budget documents to give further consideration to potential expenses for 2003.
4. **OTHER BUSINESS** 20 min
 - 4.1 **LMTAC Manager Performance Review/Contract Renewal**
 - 4.2 **Audit Services***

 5. **INFORMATION*** 20 min
 - 5.1 June Actuals
 - 5.2 Workplan Status Report
 - 5.3 Correspondence
 - 5.4 Updated LMTAC Mission Statement, Roles and Project Screening Criteria

 6. **Next Meeting: September 5, 2002**