

April 24<sup>th</sup>, 2002

## NOTICE TO THE LMTAC FINANCE & ORGANIZATIONAL SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC FOSC to be held on **Wednesday, April 24, 2002 from 4:15 pm – 5:45 pm** in the **2<sup>nd</sup> Floor Café East** Meeting Room, GVRD Offices, 4330 Kingsway, Burnaby.

### AGENDA (\*Attachments included)

1. **AGENDA FOR ADOPTION**
  - 1.1 **April 24, 2002**
2. **MINUTES FOR ADOPTION**
  - 2.1 **February 28, 2002\***
3. **REPORTS**
  - 3.1 **Updated Operating Procedures\*** 5 min  
*Recommendation from Staff:*  
That members of FOSC recommend to the Executive and Full LMTAC that:
    - a) amendments highlighted in sections 3.0 and 10.0 be approved to reflect changes to provincial structure and funding and
    - b) under section 13.0, a sub-section (b) be added to clarify the financial policy as follows:  
  
*(b) In cases where an expenditure is not within the established budget and workplan, it must be forwarded to the Full Board for approval, with a concurrent FOSC recommendation.*
4. **OTHER BUSINESS**
  - 4.1 **Performance Evaluation - Aboriginal Affairs Analyst** 10 min
  - 4.2 **Regional Intergovernmental Working Group\*** 45 min  

**Directive:** Based on interest of LMTAC members and First Nation representatives in the Lower Mainland, FOSC members are requested to reference the attached minutes excerpt and consider topics and funding requirements for a regional intergovernmental working group.
  - 4.3 **Regional District Contributions to LMTAC\*** 15 min  

**Directive:** In light of changes to provincial funding, members are requested to review the attached draft invoices and provide comments or suggestions.
  - 4.4 **LMTAC 2001 Audit - Verbal update** 5 min
  - 4.5 **Review of Full Board Agendas/Discussion Topics** 15 min
5. **INFORMATION\***
  - 5.1 April Actuals
  - 5.2 LMTAC Budget 2002 Documents
  - 5.3 Updated LMTAC Mission Statement, Roles and Project Screening Criteria
6. **Next Meeting: June 6, 2002**