

February 25, 2002

NOTICE TO THE LMTAC FINANCE & ORGANIZATIONAL SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC Finance and Organizational Sub-Committee (FOSC) to be held on **Thursday, February 28, 2002 from 10:00 a.m. -12:00 p.m.** in the **6th floor North** Meeting Room, GVRD Offices, 4330 Kingsway, Burnaby, B.C.

AGENDA (*Attachments included)

1. **AGENDA FOR ADOPTION**
 - 1.1 February 28, 2002
 2. **MINUTES FOR ADOPTION**
 - 2.1 February 1, 2002*
 3. **REPORTS**
 4. **OTHER BUSINESS**
 - 4.1 **Manager's Six-month Review** 15 min
 - 4.2 **Staff Benefits Plan** 20 min

Directive: That members review the on-table information and provide recommendations to the Executive and Full Board.

 - 4.3 **Meeting Dates/Agenda Distribution** 10 min

Directive: This directive is to seek your feedback about changing the FOSC meeting dates so that they are held from 10:00 am – 12:00 pm on the same day as the GVRD AAEA meetings (which are always held on a Thursday, 12:00- 2:00pm). See dates below.

GVRD AAEA Meeting Dates:
March - No Meeting (Spring Break)
April 4
May 2
June 6
July 4
August - No Meeting (Summer Break)
September 5
October 10
November 7
December - No Meeting
5. **INFORMATION*** 10 min
 - 5.1 January Actuals
 - 5.2 Updated LMTAC Mission Statement, Roles and Project Screening Criteria
 - 5.3 LMTAC 2002 Workplan

6. Next Meeting: April 5, 2002