

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)**

**September 6, 2002**

Minutes of the **Regular Meeting** of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 10:20 a.m. on September 6, 2002 in the 10th Floor North Meeting Room, 4330 Kingsway, Burnaby, BC.

<b>ATTENDANCE:</b>	
District of Maple Ridge	Councillor Candace Gordon (FOSC Chair)
Village of Lions Bay	Councillor Peter Stevenson (FOSC Vice Chair)
District of North Vancouver	Mayor Don Bell (LMTAC Chair/Ex Officio)
Greater Vancouver Regional District	Mayor Ralph Drew (LMTAC Vice-Chair/Ex Officio)
LMTAC Manager/Acting Recording Secretary	Kirstie Pirie

**1. ADOPTION OF AGENDA**

The agenda was adopted as presented.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF MINUTES: August 8, 2002**

The minutes were adopted without amendment.

**CARRIED UNANIMOUSLY**

**3. REPORTS**

**3.1 Draft 2003 Budget**

Members reviewed the preliminary 2003 budget assumptions approved by the board. The draft budget will reflect these assumptions, including:

- No anticipated increases to the Regional District funding.
- No annual funding from BC - Access as appropriate, special project funding available from BC.
- Meetings schedule per month: one full board, one Executive (a second Executive only as needed), one FOSC, one CSC.
- High table activity: Tsawwassen, Katzie.
- Review Actuals to see expenditure pattern from 2002.
- Consider increased costs of living for staff.
- Review changes in Provincial mandate following Referendum results.

Members also considered the current amount in the Treaty Table Fund and estimated that much of it may be accessed for the 2003 budget. It was suggested that FOSC's eventual recommendation to LMTAC would be to not use total amount of Treaty Table Fund as main revenue source for 2003.

To further reduce expenditure amounts, FOSC members considered and/or asked staff to research the following:

- That the most recently changed staffing costs be updated for the 2003 budget item.
- That the recording costs be reviewed based on the number of meetings held in 2002.
- Review full board catering to consider reduce in beverage costs, such as providing only coffee and water.
- Consider reduction in funds allocated for Room Rental.
- Consider changes to honorarium payments:
  - reduction in honorarium amount; change to the minimum meeting time required for extra honorarium payment (i.e. from 4 hours to 3 hours); distinguish payment between table representatives and all other LMTAC members

**Motion:**

That the FOSC Chair and LMTAC Manager review above considerations and undertake further research to draft a revised 2003 budget for the next FOSC meeting.

**3.2 Workplanning 2003**

To initiate workplan ideas, members suggested the following as items to add to the Finance and Organizational section of the 2003 LMTAC workplan:

- Investigate alternate revenue sources for LMTAC
- Continued research into alternative/reduced agenda distribution

***Request for Action:***

That the above items be added to the finance and organizational section of the draft 2003 workplan.

**3.3 Presentation to Member Regional Districts (Annual LMTAC 2002 Workplan Item #5)**

Members reviewed the benefit of providing annual updates to regional district members given the numerous changes to treaty negotiations in 2002 and in advance of district budget preparations and municipal elections.

***Request for Action:***

That the presentations be held in October and that if the LMTAC Chair is not available for all three presentations that the LMTAC Vice Chair or FOSC Chair be available to attend.

***Request of Staff:*** That staff draft a presentation for regional district boards, focusing on the critical role of LMTAC and addressing changes to treaty negotiations in BC and related LMTAC activities.

**OTHER BUSINESS**

11:20 am Kirstie Pirie, LMTAC Manager, departed the meeting.

**4.1 Performance Evaluation: LMTAC Manager**

**Motion:**

That the LMTAC Chair and FOSC Chair will provide a verbal report to the Executive and Board for information and their recommendation.

11:25 am Ms. Pirie returned to the meeting.

**4.2 Performance Evaluation: Aboriginal Affairs Analyst**

Ms. Pirie, LMTAC Manager, briefed members on Ms. Schlecker's performance evaluation in preparation of a contract renewal.

**Motion:**

That the Manager and Chair will provide a verbal report to the Executive and Board for information and their recommendation.

**4.3 Location Options for LMTAC Board Meetings: October 23 and November 27**

Ms. Pirie reviewed location options for hosting the October and November board meetings given that the regular 2<sup>nd</sup> floor boardroom space is under renovations for several months. The in house option includes the 17<sup>th</sup> floor meeting room. Ms. Pirie advised that some of LMTAC member municipalities have offered to host and provide catering for one or both of these meetings. Members discussed some benefits to off-site meeting locations, including improved exposure to particular communities to LMTAC's work.

**Request of staff:** That, prior to proceeding with arranging any different meeting locations, staff view the potential off-site municipal venues to ensure that meeting room size and layout, and travel distances are appropriate for the full board membership.

#### **4.4 Joint Meeting regarding Fraser River Fisheries – catering**

Ms. Pirie reviewed the planning of this joint meeting and advised that the UBCM has offered to cost share the price of the breakfast catering. Members reviewed the 2002 budget and acknowledged that this expenditure fell within the budget.

**Motion:**

That staff proceed to work with UBCM on the catering order for this joint meeting.

#### **5. INFORMATION**

##### **5.1 August Actuals**

**Motion:**

That all information items be received.

#### **6. CONCLUSION**

The meeting concluded at 11:35 am

#### **7. NEXT MEETING: Thursday, October 2, 2002**