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September 3, 2003

AGENDA FOR THE LMTAC FINANCE & ORGANIZATIONAL SUB-COMMITTEE

You are requested to attend a meeting of the LMTAC FOSC to be held on **Wednesday, September 10th, 2003 from 12:00 p.m. – 1:45 p.m.** in the **6th Floor North** Meeting Room, 4330 Kingsway, Burnaby.

1. AGENDA FOR ADOPTION

1.1 September 10th, 2003

2. MINUTES FOR ADOPTION

2.1 July 4th, 2003*

3. REPORTS

3.1 Review Observer Member Status on LMTAC* 25 min

Recommendation from Staff: That members receive this report for information and consider outlined alternatives.

3.2 Review of Draft 2004 LMTAC-GVRD Contract: Administrative Support Section
(Recommendation and attachment(s) to be provided on table) 20 min

4. OTHER BUSINESS

4.1 Performance Evaluation: LMTAC Manager 10 min
Verbal update from FOSC Chair and LMTAC Chair

4.2 Review of Actuals (Provided on table) 10 min

4.3 Update on 2004 Budget-in-Principle* 10 min

Directive: Members are requested to review the revised budget documents.
(Attachments A, B and C)

4.4 LMTAC Survey re Electronic Distribution of Agendas – Feedback Update 5 min

4.5 Review of LMTAC Sub Committee Structure 5 min
• Request to Staff from LMTAC Chair

4.6 Preliminary Listing of FOSC Workplan Items 15 min

Directive: Members are requested to brainstorm priority FOSC items as part of the LMTAC work planning process.

5. INFORMATION*

5.1 Schedule of Meetings for 2003

6. Next Meeting: October 7, 2003 [only as required] - May be jointly held with CSC.